

**MINUTES OF THE REGULAR
CONOVER PLANNING BOARD MEETING
August 16th, 2011**

The regular meeting of the Conover Planning Board was held on August 16th, 2011, at the Conover City Hall.

PRESENT: Chairman Joe Kaylor, Vice Chairman Jim Ten Kate, Board Members David Brown, Ryan Spleet, Ken Hilderbran, Robert Jarrett, Jim Rice, Janette Sims, and Steven Kiger

ABSENT: Board Member Helen Whitfield

STAFF: Planning Director Q. Lance Hight, AICP
GIS Coordinator Erik Schlichting

Chairman Kaylor called the meeting to order at 7:00 p.m.

ITEM 1: Approval of Minutes.

Chairman Kaylor presented the minutes of the regular meeting on June 21st, 2011.

Upon a motion from Vice Chairman Ten Kate, seconded by Board Member Jarret: It was unanimously resolved:

That the minutes of the regular meeting on June 21st, 2011 be approved.

ITEM 2: Old Business:

There was no old business.

ITEM 3: New Business:

The Park at Conover Station: Planning Staff & Planning Board participated in a short workshop regarding the Park to be built at Conover Station. Discussion included the recent Parks & Recreation Trust Fund Grant that the City received for the Park, as well as the sorts of amenities that the grant was to pay for, and specific design elements that the Board and Staff found appealing and would like to see included in the design of the park.

ITEM 4: Informational Items:

Mr. Hight presented the June & July 2011 Permit Reports.

ITEM 6: Adjournment:

There being no further business, the meeting ADJOURNED at 8:05 p.m.

Joe Kaylor, Planning Board Chairman

Q. Lance Hight, Planning Director